

**Branchburg Township School District
REGULAR ACTION MEETING**

September 7, 2023

Board of Education Conference Room

Executive Session - 6:30 p.m.

Public Meeting – 7:30 p.m.

MISSION STATEMENT

*The mission of the Branchburg Township School District and Community
is to inspire our children to learn, think, grow, and excel in life.*

VISION STATEMENT

“Excellence in Education”

I. CALL TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

BE IT RESOLVED that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. PLEDGE OF ALLEGIANCE

V. STATEMENT OF ADEQUATE NOTICE AND WELCOME

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

VI. SUPERINTENDENT’S REPORT

- District Update - Return to School

VII. PUBLIC COMMENT – Agenda Items Only

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every board meeting. Individuals wishing to speak must state their name and place of residence. Comments are limited to three minutes per person for a total of 30 minutes. An individual may speak a second time after all others who wish to speak on the topic have been heard.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. All statements shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

VIII. GOVERNANCE

- Report – Vince Carpentier

(ACTION) It is recommended that Items VIII.A. through VIII.C. be moved upon the recommendation of the Superintendent.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of August 3, 2023.

B. Approval of Harassment, Intimidation, and Bullying Parental Appeal			
Building	Incident #	Date	Discussion
BCMS	SSDS# 077640	6/1/23	BE IT RESOLVED that the Board of Education has conducted a hearing on an appeal of a finding of Harassment, Intimidation and Bullying for parent of Student ID# 5520244382, and hereby confirms the Board’s decision of August 3, 2023, and denies the parent appeal.

C. Approval of Job Descriptions

It is recommended that the Board approve the following revised/new job descriptions:

- School Nurse
- District Registered Nurse
- School Safety and Security Coordinator
- District Mental Health & Well-Being Social Worker

(ROLL CALL – ITEMS VIII.A. through VIII.C.)

IX. POLICY AND REGULATIONS

- **Report – David Dugan**

X. EDUCATION

- **Report – Bob Maider**

(ACTION) It is recommended that Items X.A. through X.H. be moved upon the recommendation of the Superintendent.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals/ Exp.	Tolls/Parking/ Mileage	Total
IDA Conference Virtual	Kelly Boyle 20-488-200-500-02-00	10/26/23- 10/27/23	\$100.00	N/A	N/A	N/A	\$100.00
Keys to Literacy: Vocab. Training Virtual	Kelly Boyle 20-488-200-500-02-00	11/7/23 11/28/23	\$299.00	N/A	N/A	N/A	\$299.00
Harness the Power & Possibilities of Read Aloud Virtual	Kelly Boyle 20-488-200-500-02-00	12/12/23	\$150.00	N/A	N/A	N/A	\$150.00
How to Implement Engaging Problem Solving in Math Norristown, PA	Kathleen Gaston 20-488-200-500-02-00	10/12/23	\$275.00	N/A	N/A	\$73.18	\$348.18
NJASBO School Business Administrator Cert. Program Robbinsville, NJ	Jill Liedtka 11-000-251-580-01-585	9/9/23- 5/4/24	\$2,175.00	N/A	N/A	N/A	\$2,175.00
Hot Issues in Special Education Laws Virtual	Michelle Nash 11-000-219-580-03-144 -999	10/5/23	\$150.00	N/A	N/A	N/A	\$150.00
Social Emotional Character Development New Brunswick, NJ	Michelle Nash N/A	10/11/23	N/A	N/A	N/A	N/A	N/A
NGSS Workshop Series Branchburg, NJ	Catherine Rello 20-270-200-500-02-649	11/1/23 12/6/23 2/7/24 2/28/24 3/12/24	\$750.00	N/A	N/A	N/A	\$750.00

B. Approval of 2023-2024 Out of District Programs									
Program/ Location	Account Number	Student ID #	ESY			SY			Total Cost
			Tuition	Extra Services	Dates	Tuition	Extra Services	Dates	
Bancroft NeuroHealth Moorestown, NJ	11-000-100-566 -03-109-000	2536453798	\$12,445.20	\$6,600.00	7/10/23- 8/18/23	\$74,671.20	\$39,600.00	9/6/23- 6/17/24	\$133,316.40
Montgomery Academy Basking Ridge, NJ	11-000-100-566 -03-109-000	6384807243	\$472.89	N/A	7/6/23	\$85,120.20	N/A	9/6/23- 6/21/24	\$85,593.09
Mercer County Special Services School District Hamilton, NJ	11-000-100-562 -03-105-000	9925443611	N/A	N/A	N/A	\$68,635.00	\$37,000.00	9/7/23- 6/19/24	\$105,635.00

C. Approval of Revision of Service Agreement						
Vendor	Account Number	From		To		Discussion
		Cost	Date	Cost	Dates	
Tiffany Mosquera SLI Services Bridgewater, NJ	11-000-219-320- 03-181-340	\$1,000 (not to exceed)	9/1/23- 6/30/24	\$1,200 (not to exceed)	8/29/23- 6/30/24	Sign Language Interpreter

D. Approval of Acceptance of Out of District Students for 2023-2024 School Year

It is recommended that pursuant to Policy 5111, the Board approve the acceptance of the following Out of District Students.

- State Student ID # 3949601234
- State Student ID # 6601793539
- State Student ID # 8717533175
- School ID # 13318
- School ID # 13305
- School ID # 13247

E. Approval of 2023-2024 Tentative School Field Trips

- [Attachment 1](#)

F Approval of Service Agreements				
Vendor	Account Number	Rate	Dates	Discussion
The Uncommon Thread Sterling, NJ	11-000-219-320-03-181-340	\$110 per hour (not to exceed \$67,870.00)	10/2/23-1/26/24	Maternity Leave Replacement
Chris Cross Kids, LLC Stewardsville, NJ	11-000-219-320-03-181-340	\$95 per hour	9/6/23-6/30/24	Occupational Therapy Services

G. Approval of Contracted Services					
Vendor	Account Number	Student ID #	Rate Per Hour	Dates	Discussion
Carnegie Healthcare Hamilton, NJ	11-000-219-320-03-181-340	7930912675	\$35 LPN - Shared \$45 RN - Shared \$60 LPN - Not Shared \$70 RN - Not Shared	7/1/23-6/30/24	Bus Nurse
Bayada Home Health Care Somerset, NJ	11-000-219-320-03-181-340	4212290701	\$50 LPN \$60 RN (not to exceed \$64,800)	9/6/23-6/30/24	Bus Nurse

H. Approval of Student Teacher					
Name	College/University	Certification	Location	Dates	Discussion
Farris Alfaniq (subject to delivery of documents)	Grand Canyon University	Teacher of Mathematics	BCMS	9/8/23-6/30/24	Cooperating Teacher: Kathleen Gaston

(ROLL CALL - ITEMS X.A. through X.H.)

XI. HUMAN RESOURCES

- Report – Charlie Tuma

(ACTION) It is recommended that Items XI.A. through XI.P. be moved upon the recommendation of the Superintendent.

A. Approval of Extra Duty Pay				
Name	Account	Position	Rate	Dates
Ludmila Battista Melissa Cocivera-Omelio Madison Hill	20-487-100-100-00-000	Power Pack	\$41 per hour (not to exceed \$3,690)	9/8/23-6/30/24
Zachariah Miracle	20-487-100-100-00-000	Study Skills	\$41 per hour (not to exceed 65 hours)	9/8/23-6/30/24
Kenneth Forsyth	11-401-100-101-01-078-020	Dungeons & Dragons	\$41 per hour (not to exceed \$1,739.75)	9/8/23-6/30/24
Nathan Fehnel Zachariah Miracle Sonia Pereira	20-487-100-100-00-000	Guided Study	\$41 per hour (not to exceed \$5,000 total)	9/8/23-6/30/24
Zachariah Miracle Isabella Russo	11-000-223-104-02-210-999	New Staff Orientation	\$41 per hour (not to exceed 2 hours each)	8/14/23-8/16/23
Christopher Boehm	11-401-100-101-01-078-090	Mural	\$41 per hour (not to exceed 6 hours)	7/1/23-8/31/23
Kayla Valinoti	11-130-100-101-01-021-020	Lesson plans	\$41 per hour (not to exceed 1 hour per day, 14 hours total)	9/1/23-6/30/24

B. Approval of Mentoring				
Mentee	Mentor	Fee	Dates	Discussion
Jordan Apsley	Amanda Roper	\$550 (prorated)	9/1/23-6/30/24	Fee to be paid by mentee via payroll deduction
Melissa Bula	Catherine Rello	\$550 (prorated)	9/1/23-6/30/24	
Noelle Decowski	Nina Manger	\$550 (prorated)	9/1/23-6/30/24	
Stefan Fink	Zach Miracle	\$550	9/1/23-6/30/24	
Nikki Leffler	Nicole Kepner	\$550	9/1/23-6/30/24	
Brittany Cheng	Colleen Nejme	\$550	9/1/23-6/30/24	
Katie Ollis	Erica Viel-Desimone	\$550	9/1/23-6/30/24	
Candace Sharrow	Danielle LoCascio	\$550	9/1/23-6/30/24	
Kenneth Vaughn	Isabella Russo	\$550	9/1/23-6/30/24	

C. Approval of 2023-2024 Substitutes			
Name	Position	Rate	Dates
James Gabrielski (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Anthony Gerbino (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Kimberly Lai (subject to delivery of documents)	Substitute Nurse	\$225 per day	9/1/23-6/30/24
Bethany Lopez (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Zachary McAloon (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Kavya Padamati (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Daniel Payne (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Kristin Robinson (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Kriti Sehgal (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Mandor Soman (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Jennifer Walker (subject to delivery of documents)	Substitute Nurse	\$225 per day	9/1/23-6/30/24
Brianna Wheeler (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Morgan Zissman (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24

D. Approval of Personnel							
Name	Account Number	Position	Location	Step/Level	Salary/Rate	Dates	Discussion
Nicole Bonaduce	11-000-213-104-01-123-090	District Registered Nurse	WES	NA	\$75,470.00	9/1/23-6/30/24	New Position
Jeannie Chapkowski (subject to delivery of documents)	11-000-217-106-01-000-020	Instructional Aide	BCMS	10/NA	\$24,547.25 (prorated)	9/26/23-6/30/24	Replacing Mary Spitz
Cindy Duran (subject to delivery of documents)	11-000-217-106-01-000-090	Instructional Aide	SBS	6/NA	\$22,145.76 (prorated)	9/11/23-6/30/24	Replacing Joyce Flood
Taralyn Fleming (subject to delivery of documents)	11-000-217-106-01-000-020	Instructional Aide	SBS	1/NA	\$21,104.72 (prorated)	9/11/23-6/30/24	Replacing Nicole Kotrba
Alison Manley (subject to delivery of documents)	11-213-100-101-01-057-060	Special Education Teacher	SBS	4/150	\$66,875.00 (prorated)	10/30/23-6/30/24	New Position

Collin Petronella	11-213-100-101-01-057-090	Special Education Teacher	WES	2/BA	\$62,075.00	9/1/23-6/30/24	New Position
Peter Spilletti	11-000-270-161-01-470 11-000-270-160-01-462	Bus Driver	Transportation	1/NA	\$32.90 per hour 5.5 hours per day	9/1/23-6/30/24	Replacing Antoinette Lorenc

E. Approval of ESY Speech Teacher				
Name	Account Number	Position	Dates	Hourly Rate
Meghan Castellano	11-000-216-101-03-078-800	ESY Speech Teacher	7/5/23-8/31/23	\$45 per hour (not to exceed 6 hours)

F. Approval of Resignations				
Name	Account Number	Position	Location	Effective Date
Jaclyn Furnari	11-401-100-101-01-078-020	Crowd Control	BCMS	9/01/23
Mary Spitz	11-204-100-106-01-059-090	Instructional Aide	WES	8/15/23

G. Approval of 2023–2024 Non-Athletic Stipends				
Name	Account Number	Position	Stipend	Dates
Nicole Kepner	11-401-100-101-01-078-020	Student Council Advisor	\$2,976	9/1/23-6/30/24
Regina Santangelo	11-401-100-101-01-078-020	Strings Concert Prep	\$827	9/1/23-6/30/24
Deborah Volpe	11-401-100-101-01-078-020	8th Grade Team Leader	\$2,259 (prorated)	9/1/23-9/18/23

H. Approval of 2023–2024 Athletic Stipends			
Name	Account Number	Position	Stipend
Deborah Volpe	11-401-100-101-01-078-020	Girls Cross Country	\$2,703
Carly Moor	11-401-100-101-01-078-020	Girls Lacrosse	\$3,474
Jaclyn Furnari	11-401-100-101-01-078-020	Dance Team	\$3,310

I. Approval of Leave				
Employee #	Account Number	Type of Leave	Dates	Discussion
5768	11-000-217-106-01-000-020	Paid Sick Leave Unpaid Leave	9/5/23-9/18/23 9/19/23-11/13/23	Estimated date of return is 11/14/23
5904	61-910-310-110-01-001	Paid Sick Leave	9/6/23-9/29/23	Estimated date of return is 10/2/23
5516	61-910-310-110-01-001	Paid Sick Leave Unpaid Leave	9/6/23-9/27/23 9/28/23-10/31/23	Estimated date of return is 11/1/23

J. Approval of Revision of Personnel								
Name	Account Number	Position	Location	Step/Level	From	To	Dates	Discussion
Nathan Fehnel	11-000-218-104-01-141-090	Guidance Counselor (Part-Time)	WES	1/212	\$44,141.85 60.70%	\$41,141.85 60.70%	9/1/23-6/30/24	Clerical error on June 22, 2023 agenda
Stephanie Keck	11-000-270-161-01-470	Bus Driver	Transportation	3/NA	Part-Time 73%	Full-Time 100% 5.5 hours per day	9/1/23-6/30/24	N/A
Fletcher Rodgers	11-000-261-110-01-397	Part-Time Summer Maintenance Worker	\$15 per hour	N/A	7/5/23-9/1/23	7/5/23-9/5/23	NA	Needed to assist with additional painting

K. Approval of Title Change			
Name	Account Number	From	To
Margaret Ryan	11-000-219-104-01-168-340	District Social Worker	District Mental Health & Well-Being Social Worker

L. Approval of 2023-2024 School Improvement Panels

It is recommended that the Board approve the following School Improvement Panels to ensure, oversee and support the implementation of the District’s evaluation, professional development and mentoring policies.

Whiton Elementary School	Stony Brook Elementary School	Branchburg Central Middle School
Allison Brembt Victoria Gerry Emily Lloyd Amanda Roper Danielle Shober Beth Stanton	Kristen Kries Jennifer Felix Lorien Holderbaum Robert Katz Erica Landeberg Nina Manger Caroline Och Isabella Russo Carrie Santoro	Danielle Puglisi Kristen Cardona Suzanne Updegrove Chris Derflinger Matthew Barbosa

M. Approval of Assignment			
Name	Account Number	Position	Stipend
Steven Davenport	11-000-230-105-01-273	Attendance Officer	\$45.40 per hour (as needed)

N. Approval of Revision of Hours for Child Study Team Meetings and Evaluations					
Name	Account Number	Position	From	To	Dates
Claire Sheats	11-000-219-104-03-087-340	School Psychologist (ESY)	Not to exceed 90 hours	Not to exceed 110 hours	7/5/23-8/31/23

O. Approval of Revision of Leave				
Employee #	Account Number	Type of Leave	To	Discussion
5341	11-424-100-178-0 1-013-020	Paid Maternity/Disability Leave of Absence: 5/15/23-5/30/23 Personal Days: 5/31/23 - 6/2/23 NJ Family Leave Act/FMLA: 6/5/23-11/15/23	Paid Maternity/Disability Leave of Absence: 5/15/23-5/30/23 Personal Days: 5/31/23 - 6/2/23 NJ Family Leave Act/FMLA: 6/5/23-11/15/23 Unpaid Leave: 11/16/23-12/1/23	Estimated date of return is 12/4/23

P. Approval of 2023-2024 Transfers			
Name	From	To	Dates
Robin Dibetta	Instructional Aide - SBS 11-213-100-106-01-057-060	Instructional Aide - BCMS 11-000-217-106-01-000-020	9/1/23-6/30/24
John Marsigliano	Instructional Aide - WES 11-000-217-106-01-000-090	Instructional Aide - SBS 11-213-100-106-01-057-060	9/1/23-6/30/24
Michelle Rina	Instructional Aide - SBS 11-213-100-106-01-057-060	Instructional Aide - BCMS 11-000-217-106-01-000-020	9/1/23-6/30/24
Stephen Simborski	Instructional Aide - BCMS 11-000-217-106-01-000-020	Instructional Aide - SBS 11-213-100-106-01-057-060	9/1/23-6/30/24

(ROLL CALL – ITEMS XI.A. through XI.P.)

XII. BUSINESS

- **Report – Terri Joyce**

(ACTION) It is recommended that Items XII.A. through XII.O. be moved upon the recommendation of the Superintendent.

A. Bill List

It is recommended that the Board approve the List of Bills for the period August 1, 2023 through August 22, 2023, totaling \$398,814.92, for the period August 23, 2023 through September 7, 2023, totaling \$2,006,668.95, and for the period August 28, 2023, totaling \$604.50, and ratify the Payroll for the period August 1, 2023 through August 15, 2023, totaling \$233,335.91 and for the period August 16, 2023 through August 31, 2023, totaling \$240,942.48.

B. Secretary's Report

The Report of the Secretary for July 2023 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Sally Dolan, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for July 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in

violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2023-2024 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report be accepted and filed for the month of July 2023.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of July 2023.

E. Monthly Transfer Report

It is recommended that the Board approve the Monthly Transfer Report for the month of July 2023.

F. Approval of Use of School Buses

It is recommended that the Board approve the use of school buses for the emergency evacuation of children from the following, if needed:

Facility	To
Kangaroo Kids Child Care and Learning Center 1047 Route 28 Branchburg, NJ	<ol style="list-style-type: none"> 1. The North Branch Firehouse 1169 Route 28, Branchburg 2. RVCC Children's Campus 118 Lamington Road, Branchburg 3. South Branch Reformed Church 870 River Road, Hillsborough

G. Approval of Donation from Newell Strength Holdings, LLC

It is recommended that the Board approve acceptance of a donation made to the Branchburg Central Middle School Wrestling Club from Newell Strength Holdings, LLC, with thanks for their generosity.

H. Approval of Donation from Branchburg PTO

It is recommended that the Board approve acceptance of a donation of breakfast for staff opening day from the Branchburg PTO, with thanks for their generosity.

I. Approval of Donation from Maschio's Food Services

It is recommended that the Board approve acceptance of a donation of coffee and tea service for staff opening day from Maschio's Food Services, with thanks for their generosity.

J. Approval of Donation from Branchburg Rotary

It is recommended that the Board approve acceptance of a donation of miscellaneous school supplies day from the Branchburg Rotary, with thanks for their generosity to the students of the Branchburg Township School District.

K. Approval of Revision of Submission of 2023-2024 Emergency Virtual or Remote Instruction Program

It is recommended that the Board approve the revision of the submission of the 2023-2024 Emergency Virtual or Remote Instruction Program to the New Jersey Department of Education.

L. Approval of Resolution Authorizing the Disposal of Equipment

It is recommended that the Board approve the following resolution authorizing the disposal of equipment through GovDeals.

WHEREAS, the School District is the owner of certain equipment which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said equipment in “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the equipment shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The equipment to be sold is as follows:
 - 2 Cello Racks
 - 1 Fleetwood Harmony Violin/Viola Rack
 - 1 Trophy case
 - 3 Fleetwood Harmony Storage Cabinets
 - 7 Brother printer cartridges 210C
- (5) The equipment identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to

execute a Hold Harmless and Indemnification Agreement concerning use of said equipment.

- (6) The School District reserves the right to accept or reject any bid submitted.

M. Approval of Submission of New Jersey Learning Acceleration Program: High Impact Tutoring Grant Application

It is recommended that the Board approve the submission of the New Jersey Learning Acceleration Program: High Impact Tutoring Grant Application to the New Jersey Department of Education and to accept funds when it has been reviewed and approved.

N. Approval of Change Order

It is recommended that the Board approve the following change order:

Contract: Skylight Sill Replacement at BCMS
 Contractor: Tremco Roofing & Building Maintenance
 Change Order Number: #001
 Change Order Amount: \$24,224.65
 Description:

1. They shall supply labor, material, scaffolding, lift access and equipment necessary to perform work under this proposal.
2. They shall remove existing window sills below skylight windows.
3. They shall install Tremco membrane flashing as necessary under frame of window prior to installation of the new sill.
4. They shall install new sills pitched away from the window to shed water properly.

Amount of Allowance on Contract:	\$1,122,769.00
Amount of previous change orders deducted:	\$ 0
Amount of this change order:	<u>\$ 24,224.65</u>
Allowance on Contract:	\$1,146,993.65

O. Approval of Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Somerville Board of Education authorizing Somerville to provide the services of an Attendance Officer for their respective school districts for the period July 1, 2023 to June 30, 2024 at a cost of \$100 per hour with terms and conditions set forth therein.

(ROLL CALL - ITEMS XII.A. through XII.O.)**XIII. PUBLIC COMMENT****XIV. BOARD LIAISON REPORTS**

Group	Representative
Somerville Liaison/Board Member	Kristen Fabriczi
Parent Teachers Organization	Bindu Shah
Somerset County Educational Services Commission	Vince Carpentier
N.J.S.B.A./S.C.S.B.A Representative	David Dugan
Branchburg Township Liaison	Terri Joyce
Branchburg Education Foundation	Puja Desai
Branchburg SEPAG - Special Education Parents Advisory Group	Terri Joyce

XV. EXECUTIVE SESSION**XVI. ADJOURNMENT**